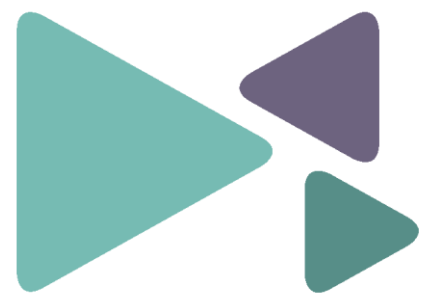


Basic DBS Check Guidance



disclosure
services

Expert Support. Informed Clients. Clear Decisions.

Basic DBS Check Guidance

What is a Basic DBS Check?

A Basic DBS Check is a criminal record check that you can request for yourself through the Disclosure Services Individual portal. You may also be asked to request a basic check by your employer.

Individuals living or working in Scotland should apply for a Disclosure Scotland check.

What does a Basic DBS Check contain?

A Basic DBS Check will contain details of convictions and conditional cautions that are considered to be unspent under the terms of the Rehabilitation of Offenders Act (ROA) 1974.

Who is entitled to a Basic DBS Check?

Anyone who works in England or Wales is eligible for a Basic DBS Check.

A higher level check may be required if the applicant is working or volunteering in a specified setting or carrying out regulated activity. There are several reasons why an applicant may need a Basic DBS Check such as;

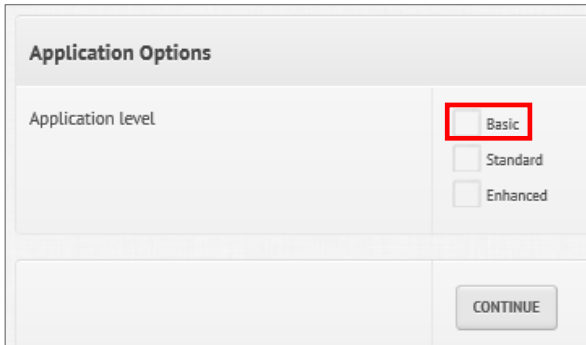
- Employment Reasons
- Visa
- Personal Alcohol Licence
- Character Reference/Background

How do you apply for Basic DBS Check?

An individual can apply for a Basic DBS Check through the Disclosure Services Individual portal.

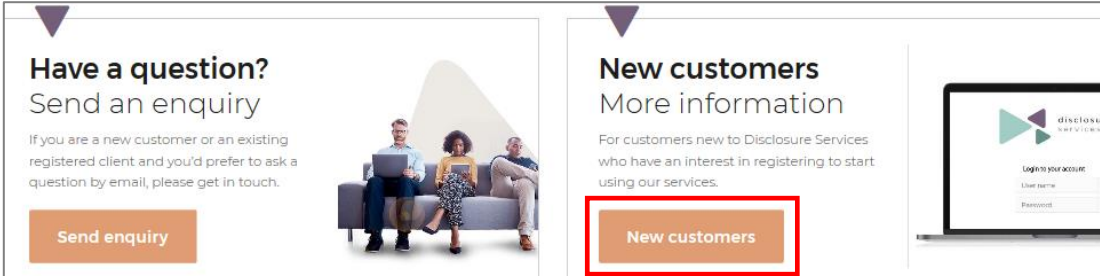
Please [click here](#) to access the Individual Application page.

If your organisation is already registered with Disclosure Services, the employer would need to log in to their online portal and select basic on the application level options.



The screenshot shows a web form titled "Application Options". Under the heading "Application level", there are three radio button options: "Basic", "Standard", and "Enhanced". The "Basic" option is selected and highlighted with a red rectangular box. Below the options is a "CONTINUE" button.

If not currently registered with Disclosure Services, you can register for free by navigating to our **Contact Us** page and selecting "New Customers"



The banner is divided into two sections. The left section is titled "Have a question? Send an enquiry" and includes a "Send enquiry" button. The right section is titled "New customers More information" and includes a "New customers" button, which is highlighted with a red rectangular box. To the right of the text is an image of a laptop displaying a login page for "disclosure services".



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